

**BOROUGH OF HATORO  
COMMITTEE MEETING  
MONDAY, MAY 12th, 2014**

**PRESENT**

President Zygmunt, Vice President Tompkins, Councilpersons Harbaugh, Palmer, Rich & Sheedy; Mayor Hawkes, Borough Manager Zollers, Assistant Borough Secretary Hegele, Chief Gardner, Solicitor Kurney & Borough Engineer Dougherty.

**ABSENT**

Councilman Hegele and Treasurer Kalnajs were both absent.

**CALL TO ORDER**

President Zygmunt called to order the May 12<sup>th</sup>, 2014 Committee Meeting of Borough Council to order at 7:00 P.M.

President Zygmunt reminded everyone that the May Council meeting will be next Monday, May 19<sup>th</sup>; the meeting was changed due to the Memorial Day Holiday.

President Zygmunt announced that the EPA would be in attendance at the May 19<sup>th</sup> meeting to provide an update on testing at the Raymark site.

**PUBLIC SAFETY**

**FIRE COMPANY EXPENDITURE LIST** – Councilman Palmer stated Council was in receipt of the April 2014 Fire Company Expenditure list in the amount of \$7,122.15. This item was moved to the May 19<sup>th</sup> Council meeting agenda for approval.

**APPOINTMENT OF ASSISTANT FIRE MARSHAL** – Councilman Palmer stated Council is in request of a letter requesting Fire Chief Gordon be appointed Assistant Fire Marshal. Councilman Palmer states that at times the other Fire Marshals have not been available and the Borough has to contact other municipal fire marshals to respond. This item was moved to the May 19<sup>th</sup> Council meeting agenda for approval.

**RESOLUTION SUPPORTING THE USE OF RADAR** – Mayor Hawkes stated Council is in receipt of a resolution in support of Senate Bill 1340 and House Bill 1272 enabling all municipal police to use the same motor vehicle speed timing equipment as the PA State Police. Mayor Hawkes stated the resolution asks for State Senator Greenleaf's and State Representative Murt's support of Radar.

Chief Gardner stated that PA is the only State that cannot use radar with the exception of the state police. He stated the FOP has strongly supported past attempts to pass legislation but it never seems to pass. He stated with the right equipment and proper training radar will work well. He stated radar is a tool for traffic enforcement. Mayor Hawkes stated that the use of radar will be cost efficient, currently when performing speed details it takes 3 officers vs. 1 when using radar. Chief Gardner stated radar could be better used in congested areas, currently with the equipment used an officer needs line of sight for timing. Councilman Sheedy asked what the cost would be if implemented. Chief Gardner responded he does not know, as he has never priced radar.

## **FINANCE**

Councilman Harbaugh announced his committee would be meeting with staff on May 29<sup>th</sup> to be working on capital planning. He stated after he meets with staff he would schedule a capital budget meeting with Borough Council.

## **GRANTS AND FUNDING**

Councilman Sheedy stated he along with his committee and staff are actively looking for grants and funding.

## **PUBLIC WORKS**

President Zygmunt stated Councilman Hegele was ill tonight and could not attend the meeting.

## **DISPOSAL OF TRASH TRUCK**

Councilman Rich stated Council is in receipt of a memo from Manager Zollers requesting permission to sell the 1988 Ford 25 yard trash truck. Manager Zollers has indicated the vehicle is out of service due to needing repairs. Manager Zollers stated the work could cost approximately \$14,000 to fix and due to the age of the vehicle is not a candidate to replace the body as done in the past with another truck. Manager Zollers is recommending the vehicle be placed on Municibid and sold to the highest bidder. He does not feel that the Borough needs to replace the truck this year but the trash truck fleet should be reanalyzed once the Borough knows where trash disposal will occur once the Waste Authority is disbanded. This item was moved to the May 19<sup>th</sup> Council meeting for approval.

## **2014 ROAD PAVING PROJECT**

Councilman Rich stated he, Councilman Hegele, Manager Zollers and Engineer Dougherty inspected the roads for paving this year. Engineer Dougherty provided a list of probable costs for the following roads: Norwyn Road, Home Road, Bright Road, Moreboro Road, Wilson Road, Crosswalks on Jacksonville, Montgomery & Penn. Councilman Rich stated based on costs received he recommends Norwyn and the crosswalks be done. He stated with Engineering that would total approximately \$200,000 the amount budgeted yearly for paving. There was a discussion concerning the crosswalks, if done how would they be done and also the use of micro sealing. Vice President Tompkins asked how roads paved last year held up since different material was used. Manager Zollers stated there are no issues with those roads and after last winter that was good. This item was moved to the May 19<sup>th</sup> Council meeting for approval.

## **FACILITIES AND PARKS**

### **POOL MEMBRANE PROJECT**

Manager Zollers stated that earlier in the year he was asked to get quotes and information on the possibility of installing a liner membrane at the pool. He stated he distributed quotes and prices; the information also included warranty information. There was a discussion about lead time needed to do this project, questions about the membrane, use of cover and the process involved to do this project.

Mr. Ron Battis asked if the specifications would include warranty, fasteners and caulk. Manager Zollers stated yes. Mr. Battis stated he feels that the pool should be covered off-season as it is an attractive nuisance. Councilman Sheedy responded then the pool would have to be covered every night during the summer. Council asked if there were any pools in this area that have used the product. Chief Gardner stated Towamencin has a similar product but not sure if same.

Manager Zollers stated he would call them to see. Since this has to be bid and the job scheduled after the pool closed, Council moved this item to the agenda at the end of this meeting for approval to bid.

### **YMCA REQUEST USE OF POOL**

Manager Zollers stated the YMCA has requested to use the pool this summer for swim meets. At this time the swim team has not set the 2014 schedule. Councilman Rich asked if the YMCA would be giving the Borough something for the use of the pool. Manager Zollers stated there was a discussion about limited use of the indoor pool. Vice President Tompkins suggested the YMCA use Fire Police for their meets and President Zygmunt asked that they carpool and use alternative parking. Councilman Sheedy asked if their insurance provides coverage in case of an injury. Assistant Secretary Hegele stated we receive a certificate of insurance listing the Borough as insured. Manager Zollers stated when the YMCA has the dates he will ask them to submit an event request form. This item was moved to the May 19<sup>th</sup> agenda for approval dependant on the receipt of the proper information.

### **SUMMER FUN NIGHT TANNER PARK**

Councilman Rich stated the Borough is in receipt of a request for the use of Tanner Park by State Representative Murt for a Summer Fun Night on July 24<sup>th</sup> from 6:30 to 8:00 PM. There is nothing needed from the Borough. This item was moved to the May 19<sup>th</sup> agenda for approval.

### **ZONING/HISTORIC PRESERVATION**

#### **60 MEADOWBROOK AVENUE PRELIMINARY/FINAL MINOR SUBDIVISION**

Mr. Nick Rose from Protract Engineering was in attendance for the applicant. Mr. Rose gave a quick update on this project. He stated there is no construction proposed. The Planning Commission, Borough Engineer and Montgomery County Planning Commission have all recommended approval. This item was moved to the May 19<sup>th</sup> agenda for approval.

### **ADMINISTRATION**

**SNACKSTAND RFP** – Assistant Secretary Hegele stated that in April and RFP was advertised for the operation of the pool snack stand for the 2014 summer season. One bid was received from Mr. Mike DeLeo, the previous operator. Mr. DeLeo's bid was for \$1500.00 for the season. Assistant Secretary Hegele stated she would work with Mr. DeLeo to get his County License, local BPT license and certificate of insurance. This item was moved to the May 19<sup>th</sup> agenda for approval.

### **DISCUSSION OF COMPUTER LEASE BUYOUT AND COMPUTER SYSTEM**

**EVALUATION** – President Zygmunt stated that at the Council meeting Council would vote to authorize the buyout of the current computer equipment for a \$1.00. He stated that when looking at the current computers and what is needed, it was recommended that Council consider hiring a consultant to do a broader system evaluation and IT assessment of the hardware/software needs of the Borough. President Zygmunt stated as long as he has been on Council something like this has never been done and Council has leased 2 rounds of computers. The assessment will include data management. This item was moved to the voting portion of the agenda at the end of this meeting.

**PENNYPACK DCED MAINTENANCE PROJECT BIDS** – Manager Zollers stated that the bids for this project are scheduled to be opened on Thursday, May 15<sup>th</sup> at 10:00 AM. The awarding of bid for the project will be on the Council agenda for approval.

**ENTERPRISE FIRE COMPANY WORKERS COMP WAIVER REQUEST** – Manager Zollers stated under the new workers comp requirements the fire company needs to have Council approval for all fundraising events in the case of injury. The fire company has submitted a letter requesting approval for the upcoming Carnival in May. This item was moved to the May 19<sup>th</sup> Council meeting for approval.

**ESCROW RELEASE – SULLIVANS – PROJECT #1** – Manager Zollers stated the Borough is in receipt of a request for end of maintenance period release for the Cankak, Sullivan’s Metals Project in the amount of \$6,408.75. Engineer Dougherty has approved the release. This item was moved to the May 19<sup>th</sup> Council meeting for approval.

**ESCROW RELEASE – SULLIVANS – PROJECT #2** – Manager Zollers stated the Borough is in receipt of a request for final escrow release for Cankak, Sullivan’s Metals 2<sup>nd</sup> Project in the amount of \$36,176.25. Engineer Dougherty has approved the release. This item was moved to the May 19<sup>th</sup> Council meeting for approval.

**ADJOURNMENT**

The May 12<sup>th</sup>, 2014 Committee meeting of Borough Council was adjourned at 7:48 P.M.

**VOTING MEETING**

**PRIVILEGE OF THE FLOOR** – This was for voting items only, there was none.

**COMPUTER STUDY REPORT/IT NEEDS** – Vice President Tompkins made a motion to approve a contract in the amount of \$2500.00 with IntegraOne for a study and report assessing the Borough IT needs and recommendation regarding hardware and software, motion seconded by Councilman Rich, all ayes. Motion carried 6-0.

**POOL MEMBRANE PROJECT** – Councilman Rich motioned to authorize the advertising of bids for the Pool Membrane Project for the Memorial Pool, motion seconded by Councilman Sheedy, all ayes. Motion carried 6-0.

**PRIVILEGE OF THE FLOOR** – There was no comment from the public.

**ADJOURNMENT**

The voting meeting of May 12<sup>th</sup>, 2014 was adjourned at 7:50 PM.

Respectfully submitted,

Alfred “Fred” Zollers  
Borough Secretary

Transcribed by Assistant Borough Secretary Diane Hegele