

**BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, MAY 11th, 2015**

PRESENT

President Zygmunt, Vice President Tompkins, Councilpersons Harbaugh, Hegele, Palmer & Rich; Mayor Hawkes, Manager Zollers, Assistant Secretary Hegele, Chief Gardner, Solicitor Pionzio, Engineer Dougherty & Treasurer Kalnajs.

ABSENT

CALL TO ORDER

President Zygmunt called to order the May Committee meeting of Council to order at 7:00 P.M.

PUBLIC SAFETY

FIRE COMPANY EXPENDITURE LIST

Councilman Palmer stated Council was in receipt of the April 2015 Expenditure List. This item was moved to the May 18th Council agenda for approval.

FIRE COMPANY CAPITAL EXPENDITURE LIST

Councilman Palmer stated Council was in receipt of the April 2015 Capital Expenditure List. Vice President Tompkins asked if the vehicle was replacing an existing one. Chief Anders stated yes, the 2002 Ford. The new vehicle was on Costars Bid. Vice President Tompkins asked if the alternator that was replaced was from the vehicle to be replaced. Chief Anders responded yes. This item was moved to the May 18th Council agenda for approval.

ANNUAL CONSORTIUM POLICE ENTRANCE EXAM

Chief Gardner stated that the 2015 Montgomery County Consortium of Communities is holding their annual written exam for police officer on August 22m 2015. He is respectfully requesting Council to direct the Civil Service Commission to establish a list of eligible candidates, at this time he is not anticipating any one leaving but several are eligible for retirement. This item was moved to the May 18th Council agenda for approval.

APPOINTMENT OF ASSISTANT FIRE MARSHAL

Manager Zollers stated that past practice the Fire Chief has been appointed Assistant Fire Marshal in the event that our 2 Fire Marshals are unavailable. There is no pay for this position and Chief Anders has met the qualifications. This item was moved to the May 18th Council agenda for approval.

FINANCE

CAPITAL BUDGET PURCHASES

1. PARKING KIOSKS

Manager Zollers stated with recent changes to the Parking ordinance now is the time to purchase the kiosks, it is an easier method and will help in monitoring the use of the parking lots. Chief Gardner agreed and stated he likes these so people have proof they paid, there are a lot of complaints about our present system, just last week he found a washer in one of the slots as payment.

2. SECURITY IMPROVEMENTS BOROUGH HALL

Manager Zollers stated some improvements are needed in Borough Hall for security and the better movement of visitors to the Hall. He explained what is being proposed and he is working on obtaining quotes for the work.

3. SITE IMPROVEMENTS PUBLIC WORKS FACILITY PROJECT

Manager Zollers stated this is the first step in moving forward with this project. Engineer Dougherty is working on the Land Development. He stated that Council needs to authorize Spiezel Architects to do drawings.

All of these items were moved to the May 18th Council agenda for approval.

Councilman Harbaugh stated he, President Zygmunt and Manager Zollers met with the Borough Authority last week and presented a couple of different scenarios for financing the facility projects. He felt the Authority was receptive and they are still working on some legal documents. Solicitor Pionzio stated the documents are to extend the Authority and they are currently waiting for the Attorney General office to sign off, she expects no problems, just waiting on that to be done.

GRANTS AND FUNDING

PECO GRANT RESOLUTION

Engineer Dougherty stated this is for \$20,000 project in Miller Meadow. There is a 50% match and the application was submitted and they need a Resolution supporting the project. President Zygmunt asked if the close out documentation from a prior submission was complete yet. Manager Zollers stated he is still working on clearing the paperwork. President Zygmunt stated the Borough submitted and received a grant in 2007 for wild flowers in the Meadow and whomever was in charge at the time did not complete the close out documents for PECO. Manager Zollers stated PECO is aware that he is working on the close out. This item was moved to the May 18th Council agenda for approval.

PUBLIC WORKS

Councilman Hegele stated he had nothing for his agenda this evening.

FACILITIES AND PARKS

SNACKSTAND RFP

Councilman Rich stated the Borough received one bid on April 30th for the operation of the snack stand for the 2015 season. He stated there was no qualified bidder therefore the Borough will need to explore other options at this time. Manager Zollers stated we can reach out to other operators and also that the pool manager has offered to use front desk staff for a limited menu option. Councilman Hegele asked if this was ever done before. Manager Zollers stated yes many years ago staff ran the stand, but it was a burden on staff. President Zygmunt asked if vending machines were an option. Councilman Harbaugh asked about the person that ran the stand previously. Manager Zollers stated that Assistant Secretary Hegele has been in contact with him and he is disputing his Business Privilege Tax that he owes. There was a discussion regarding BPT and procedures in place. This item was moved to the May 18th agenda for approval.

Mrs. Phillips, Wood Street asked if Council would consider machines at the pool. Manager Zollers stated he was going to look into that and report back to Council.

YMCA REQUEST TO USE POOL

Councilman Rich stated the YMCA has requested to use the pool for swim meets on June 25th, July 7th and July 14th. Manager Zollers was going to look into the Y allowing our members to use their indoor pool when ours is closed. This item was moved to the May 18th agenda for approval.

ZONING/HISTORIC PRESERVATION

STATION PARK VILLAGE CONDITIONAL USE HEARING ANNOUNCEMENT

Vice President Tompkins stated the Conditional Use Hearing is on the agenda for Monday, May 18th at 7:00 PM. Solicitor Pionzio stated the hearing would be opened and a continuance would be part of the record so the Planning Commission can meet on June 2nd and finish review of the application. The hearing would be on June 22nd.

TRUCK TRAFFIC ORDINANCE UPDATE

Solicitor Pionzio stated that recently the Borough received letters from residents in the area of Springdale Avenue regarding trucks on their street. When the ordinance was looked at she noted some changes were needed. She is working on drafting an ordinance and would like Council to authorize at the May 18th meeting the advertising of the new ordinance. Chief Gardner stated he recently sent letters out to the businesses in this area and the letter was very well received and the businesses were very receptive. This item was moved to the May 18th agenda for approval.

ADMINISTRATION

RECORDS DISPOSAL RESOLUTION

Chief Gardner stated that with the expected facilities improvements the police department has a significant amount of records that need to be disposed of pursuant to Borough policy and the PA Municipal Records Act. A resolution has been prepared for this. Council was advised that a memo was in their packets on behalf of the Tax Collector and Public Works for the disposal of records in those departments. A discussion was had regarding whether one resolution could be done for all 3 departments or separate. Solicitor Pionzio stated one could be done. President Zygmunt requested one for each department. This item was moved to the May 18th agenda for approval.

PLANNING COMMISSION BOARD APPOINTMENT

President Zygmunt stated Council is in receipt of a letter of interest from Mr. Eric Gordon for the opening on the Planning Commission. He asked Manager Zollers to set up a time for Council to meet and interview Eric for the appointment.

APPOINTMENT GEORGE FORGENG TO BOROUGH COUNCIL

President Zygmunt stated Council is in receipt of one letter of interest from George Forgeng to serve on Council to fill Councilman Sheedy's vacant seat. This item was moved to the May 18th agenda for approval.

ADJOURNMENT

The April 13th, 2015 meeting of Borough Council was adjourned at 7:37 P.M.

Respectfully submitted,

Diane C. Hegele
Assistant Borough Secretary