

**BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, DECEMBER 7th, 2015**

PRESENT

President Tompkins, Vice President Rich, Councilpersons Forgeng, Harbaugh, Hegele, Palmer & Zygmunt; Mayor Hawkes, Manager Zollers, Assistant Secretary Hegele, Chief Gardner, Solicitor Pionzio & Engineer Dougherty.

ABSENT

Treasurer Kaljnas was absent.

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CALL TO ORDER

President Tompkins called to order the December Committee meeting of Council to order at 7:00 P.M.

PUBLIC SAFETY

FIRE COMPANY EXPENDITURE LIST

Councilman Palmer stated Council was in receipt of the November 2015 Expenditure List. This item was moved to the December 14th, 2015 Council agenda for approval.

FINANCE

2016 FINAL ADOPTION BOROUGH OPERATING BUDGET

Councilman Harbaugh stated there have been no changes to the budget since the last meeting. He stated there is no tax increase for 2016. This item was moved to the December 14th, 2015 Council agenda for approval.

2016 TAX RATE ORDINANCE

Councilman Harbaugh stated the tax rate ordinance has been advertised, the millage is the same for 2016 due to no tax increase. He did explain that the millage rates have been changed this year. He stated the general fund millage was increased, the sinking fund millage has decreased and the fire tax millage is remaining the same. He stated the reason sinking fund has been reduced is last year the Borough refinanced the existing bond and also did not incur many expenditures in debt service, therefore a savings was realized. This item was moved to the December 14th, 2015 Council agenda for approval.

ELECTRIC RATES

Councilman Harbaugh stated our current contract with our electric provider expires 12-31-2015. Manager Zollers stated our contract is with Constellation Energy and he has provided Council with rates for the next four years. He stated the new rates are lower than our current equating to a savings. He has talked to other municipalities and all believe this is the lowest they will go. Councilman Forgeng asked if these rates include gas. Manager Zollers stated no. He stated he would look at gas rates and report back to Council. Manager Zollers stated he will have firm rates for the electric the day of the Council meeting. This item was moved to the December 14th, 2015 Council meeting for approval.

GRANTS AND FUNDING

Councilman Zygmunt stated grants are quiet right now due to the State budget crisis. He stated the Manager will be going to the Borough Authority meeting in January to get funding for the facilities projects. He asked Solicitor Pionzio if she had the necessary paperwork ready. She stated her office is working on this and will have the necessary information for the Manager before the January 6th Borough Authority meeting. Councilman Zygmunt stated this funding is needed asap.

PUBLIC WORKS

Councilman Hegele stated he had nothing for his agenda this evening.

FACILITIES AND PARKS

Councilman Forgeng stated he had nothing for his agenda this evening. President Tompkins stated the original item, Elm Street Signage was removed as the new President of Elm Street could not make the meeting tonight. This matter will be before Council next year.

ZONING/HISTORIC PRESERVATION

President Tompkins stated he had nothing for his agenda this evening. He announced that a developer for the property at York/& Horsham will be before Council at their January Council meeting.

Mr. Battis, W. Moreland Avenue asked which property. President Tompkins stated the former White Billet Nursing Home site.

Mr. Henry, Bonair Avenue asked for the date. President Tompkins responded January 25th.

Public Work Employee David Hare asked what was happening with the building across from Public Works. President Tompkins stated there were some financing issues with the Developer and that have slowed the project down. He stated the project should be moving forward again in the Spring of 2016.

ADMINISTRATION

TEAMSTERS LOCAL 830 PUBLIC WORKS EMPLOYEES CONTACT

President Tompkins stated the Borough and Teamsters are still finalizing the contract document, there is some housekeeping items that need to be done, once that is done then Teamsters will review and sign and then the Borough will do the same. He reviewed some of the highlights of the contract, they were as follows, but not all: 5 year contract, 2.5% raise, longevity for full time and part time employees, credit for service time, increase for part time employees instead of current rate differential which was a bookkeeping issue, changes in pension contributions, increase in Short term disability, part time employees with CDL will get \$1.00 per hour more as an incentive to retain these employees, ICMA for part time employees and increase in match, added Drug and Alcohol policy, change in the opt out costs for health insurance, change in wording for bereavement time, addition of Memorial Day and Labor Day as double time for hours worked, increase in uniform reimbursement and damaged property reimbursement, change to part time employee vacation time and addition of personal day for part time employees. President Tompkins stated this item would be voted on at the voting agenda at the end of the meeting.

FACILITIES UPDATE

President Tompkins stated Council is in receipt of updated construction costs for the facilities projects. He stated Public Works has gone from \$481,100 to \$633,150 and the police from \$2,351,450 TO \$2,742,050. He stated he has discussed this with the finance committee and this is within the Borough means, he stated we have no choice now with the Police Department move. He stated going forward the Public Works Project will be overseen by Project Manager Zadlo and Manager Zollers and the Police would be Project Manager Zadlo and Chief Gardner.

PARKING ORDINANCE UPDATE

Councilman Zygmunt stated Council needs to revisit some parking issues on Horsham Road, Penn Street and Windsor Avenue in the Borough and he has asked Chief Gardner to look at. Chief Gardner stated he is in the process of reviewing the ordinance and he has already looked at some of the areas, North Penn Street, he would like to paint stalls that would be enforced for all that park on that street. He stated the north side of Horsham Road should have restricted parking, Tanner Avenue loading zones should be revisited. West Lehman Avenue parking by the bank is another location. President Tompkins stated that the Horsham Road location is not being used at this time so that is a good time to review. Chief Gardner is going to continue to review the ordinance and meet with Manager Zollers and then report back to Council. Solicitor Pionzio stated an ordinance for this could be done at the January meeting, she just needs one week to advertise.

Mr. Henry, Bonair Avenue asked if the North Penn Street north of Montgomery could be looked at, there is an increase of commuter parking there Chief Gardner stated yes Mr. Henry asked what the distance was for a parked vehicle near a fire hydrant. Chief Gardner stated 15 feet.

Mayor Hawkes stated at the last meeting he asked about the Parking Commission, he asked for a status on his request. President Tompkins stated he has looked at the old ordinance which gives the commission some powers which he thinks is not permitted by the Borough Code.

HOMETOWN STREETS UPDATE

Engineer Dougherty stated he and Manager Zollers attended a pre-construction meeting at Penndot District 6 office late last week. He stated the contractor was issued a notice to proceed, in the next 8 to 12 weeks the contractor will be moving utility poles then work should start in March 2016 with a completion date of December 16, 2016.

400 NORTH YORK ROAD ESCROW RELEASE

Vice President Rich stated the Borough is in receipt of an escrow release in the amount of \$86,719.36. President Tompkins asked who releases the letter of credit for Penndot. Engineer Dougherty stated the Borough. This item was moved to the December 14th 2015 Council meeting for approval.

WOODWINDS PROJECT DEMOLITION APPLICATION FOR PAYMENT

Vice President Rich stated the Borough is in receipt of an application for payment for the project in the amount of \$340,401.23. This item was moved to the December 14th 2015 Council meeting for approval.

WOODWINDS PROJECT DEMOLITION PROJECT CHANGE ORDER #1

Vice President Rich stated Council is in receipt of a change order for the project. Engineer Dougherty stated it was for a pipe. This item was moved to the December 14th 2015 Council meeting for approval.

COMCAST CABLE RENEWAL SERVICES/AUDIT

Vice President Rich stated that staff recently spoke with the law firm who negotiated the last Comcast Cable Franchise Agreement and have presented Council with a proposal for those services and an audit. Manager Zollers stated there have been several changes in the federal law that may change free services we receive, all of this would have to be negotiated. Councilman Zygmunt stated the audit would be a review of Comcast billing to make sure that Hatboro addresses are being coded and paid correctly to the Borough. This item was moved to the December 14th Council meeting agenda for approval.

Mr. Battis, W. Moreland Avenue asked if the contract is for everyone or just the Borough. President Tompkins stated the Borough.

LAST NIGHT HATBORO

Manager Zollers stated the Hatboro Tricentennial will be having fireworks, similar to the Carnival and the clock will be dedicated that night. Times are tentative still. Chief Gardner stated flyers will be sent to residents on Fulmor Avenue regarding parking and the fireworks and the event should be done early. The information is also on the website and tv channel.

JANUARY MEETING SCHEDULE

Vice President Rich announced the dates for the January meetings. President Tompkins asked Assistant Secretary Hegele to prepare the list for 2016 for the next meeting so Council could discuss. This item was moved to the December 14th 2015 Council meeting for approval.

BOARDS AND COMMISSIONS

Vice President Rich stated there are several positions on Boards and Commissions that expire this year. He read the list and noted that Assistant Secretary Hegele still has to contact the incumbents to see if they would like to return. He asked if anyone was interested in serving to please contact Mrs. Hegele. Assistant Secretary Hegele stated an announcement was placed on the tv channel and website.

ADJOURNMENT

President Tompkins adjourned the Committee meeting and opened the voting portion of the meeting.

VOTING MEETING

CALL TO ORDER

President Tompkins called the voting portion of the meeting to order.

PRIVILEGE OF THE FLOOR

There was no comment from the public at this time.

TEAMSTERS LOCAL 830 PUBLIC WORKS EMPLOYEE CONTRACT – Councilman Hegele motioned to approve the contract between the Borough of Hatboro and Teamsters Local 830 Public Works Employees, motion seconded by Vice President Rich, all ayes. Motion carried 7-0.

President Tompkins thanked the negotiating team of Vice President Rich, Councilman Hegele, PW Foreman Brent Sine, PW Shop Stewart Charlie Young and Teamsters Business Agent Glenn Fultcher for all their work, he stated negotiations went well and were productive. Shop Stewart Young stated it was a pleasure working on this contract.

PRIVILEGE OF THE FLOOR

Mr Hart, Earl Lane asked about trash/recycling collection during the holidays. Manager Zollers stated trash will go out your next scheduled pick up day and there will be a special recycling collection day on December 30th. He stated this information would be on the website, tv channel, facebook and flyers would be hand delivered to those in the affected areas.

ADJOURNMENT

The December 7th, 2015 meeting of Borough Council was adjourned at 7:45 P.M.

Respectfully submitted,

Alfred “Fred” Zollers
Borough Secretary

Transcribed by Assistant Borough Secretary Diane Hegele