

**BOROUGH OF HATBORO  
COMMITTEE MEETING  
MONDAY, AUGUST 8<sup>th</sup>, 2011**

**PRESENT** – President Reymer, Vice President Guerst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmunt and Mayor Hawkes. Borough Manager Plaughner, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Savona, Zoning Officer Fugate, and Treasurer Kalnajs.

**CALL TO ORDER** – President Reymer called this Committee Meeting to order at 7:00 p.m..

**PUBLIC SAFETY** – Councilwoman Ostrander presented the following items:

**N. Penn Street Two Hour Parking** – Chief Gardner updated Council on parking problems and a history of past signage indicating no parking in the area in question. Chief Gardner stated a speed study has been done. There was a discussion concerning the need for parking restrictions, 2 hour parking and also permit parking.

Mayor Hawkes stated if parking restrictions are put in place this may move the problem to other neighboring streets.

Councilwoman Ostrander asked the Chief what his recommendation would be. Chief Gardner stated the Borough should consider removing the two hour parking signs that are not valid under the current ordinance and go with a new 2 hour parking ordinance.

Councilman Tompkins asked if a new two hour ordinance can be done and then do a resolution identifying various streets. Solicitor Savona stated that can be done. Councilman Tompkins also asked if the Borough enacts permit parking, could there be a charge for permits. Solicitor Savona responded yes.

Councilman Zygmunt stated the Chief advised there is additional parking available in Station Park due to a recent expansion by SEPTA; perhaps a flier could be done and placed on cars directing them to this location.

Mayor Hawkes stated the Borough should encourage cars to park in the extended Septa lot and should place flyers on cars to encourage this.

Councilman LaSorsa would like to try the Mayor's idea for 3 months.

Mr. Fred Kyriss, 17 N. Penn Street stated the south end of Penn Street is congested with business parking, the 2 hour parking signs are ignored and the area has many kids playing on sidewalks.

The consensus of Borough Council was to have a 2 month testing period, with a flier placed on cars asking them to park in the extended SEPTA parking lot at Station Park. This item will be revisited in October and SEPTA should be contacted to get additional signage directing to this lot.

**Enterprise Fire Company Construction Project Change Order (\$2,223.00)** – This change order was presented to Council for review.

Borough Manager Plaughner stated a bigger pad is needed for new larger generator. BCO Fugate and Fire Company President Chris Gowen explained. This item was moved forward to the August 22<sup>nd</sup> Council Meeting Agenda for approval.

Enterprise Fire Company Construction Project Application for Payment – This application for payment was presented to Council for review.

Borough Manager Plaucher stated the amount of the application for payment is \$59,333.41; the work being invoiced by Titanium has been completed to date and reviewed by the Architects and Solicitor. This item was moved forward to the August 22<sup>nd</sup> Council Meeting Agenda for approval.

Enterprise Fire Company expenditure list – The monthly expenditure was presented for Council review.

There was a general discussion regarding the fuel bill reimbursement and damage to a Chief's vehicle. Fire Company President Gowen answered Council's questions.

Councilwoman Ostrander made a motion to approved the Enterprise Fire Company expenditure list, motion seconded by Councilwoman Fleming, all ayes. Motion carried 7-0.

Emergency Warning Siren (Tornado) Update – Chief Gardner updated Council on this new policy, stated the committee worked together, the Borough insurance carrier (DVIT) approved the policy, the goal is to be up and running with the first test on the first Saturday in September.

Councilman Tompkins asked about the Mayor being included in the policy as authorizing activation of the siren, the consensus of Council was yes to add the Mayor. Councilman Tompkins asked if the newsletter flyer was going out on the website and cable television channel, the answer was yes.

Councilwoman Guerst suggested the flyer should be mailed out and also should be posted in larger buildings such as apartments.

Mayor Hawkes announced there was a meeting with SEPTA, State, Local and School Officials to discuss the recent fatal incidents on the railroad tracks. SEPTA will be posing new no trespassing signage and the Mayor has requested SEPTA to consider a speed reduction.

Mayor Hawkes stated this past First Friday Hatboro there were not many adults in town and not many stores open. Chief Gardner stated police calls were for kids hanging at the Wawa and other areas, there were also large groups of kids hanging out till 11PM and there were a couple of car windows smashed out.

Councilwoman Guerst stated the new residents of Hatboro like the First Friday concept.

Councilwoman Fleming asked about a curfew, the age and can this be enforced. Chief Gardner stated the curfew is 11:00 PM on weekends for those under the age of 18.

Bill George, President Greater Hatboro Chamber of Commerce stated the Chamber is proud of First Friday, many merchants praise the chamber, people do come back the next day. He stated First Friday is not the problem, the kids are. The Chamber is aware of the problem. He observed families with strollers. He requested the Chamber be allowed to work with the Public Safety Committee.

Mayor Hawkes believes the problem is First Friday, First Friday attracts the kids.

Councilman Zygmunt stated that First Friday is more rowdy than other Fridays.

Chris Gowen, owner of A Dog's Life stated on First Friday certain businesses allow kids to sit in their lot (Wawa and Mcdonald's). Chief Gardner stated he has spoken to these businesses.

Mr. Bruce Hart, Earl Lane said 60's and 70's same problem with kids.

**ADMINISTRATION** – President Reymer presented the following items:

Public Works Hire Confirmation – Superintendent Zollers explained the opening, he is replacing a vacant position. This item was moved forward to the August 22<sup>nd</sup> Council Meeting Agenda for approval.

Wachovia Appraisal – Borough Manager Plaughter stated two proposals were received as a result of the RFP. Indian Valley Appraisal Company gave a price of \$2400.00. Gleason Real Estate gave a price of \$2500.00. Solicitor Savona advised Council that both companies are competent. The consensus of Borough Council was to go with Gleason Real Estate.

Borough Council requests that an RFP go out to realtors for proposals to market the property. Their proposal should include a narrative on how they plan to market the property and past success.

**FINANCE & COMMUNITY RELATIONS** – Councilwoman Fleming presented the following items:

2010 Audit – Peter Place from Lopez, Teodosio & Larkin, LLC was present and explained the audit process. This year required a single audit format. The Borough is in good financial shape. Final copies of the audit report will be provided to Council shortly. Mr. Place also included a management letter recommending the Borough establish a whistleblower policy, accounting procedures manual, organization chart, investment policy, escrow fund and examine a DCED 2008 grant for possible outstanding grant funding. Mr. Place stated improvements have been made in the escrow fund, with appropriate transfers to the general fund.

Update – Councilwoman Fleming stated there was a capital budget workshop meeting last Monday, followed by a sub-committee meeting which included Borough Manager Plaughter, Councilpersons Fleming, LaSorsa and Zygmunt. This committee will be working on capital and operating budgets over the next several weeks.

**PARKS, RECREATION & PUBLIC FACILITIES** – Councilwoman Guent presented the following items:

Pool Floor Repairs - Councilwoman Guent explained her recommendation to install tile in the general bathing area, rather than plaster. Superintendent Zollers explained he is in favor of the tiles in that they have a flexible membrane to withstand hydrostatic pressure movement from the pool floor, due to the pressure from the underground water table. The estimated cost is \$28,000 to tile 950 square feet.

Councilman Zygmunt stated it would cost the Borough \$60,000 more to re-plaster the remaining pool area when it cracks in the future. Superintendent Zollers stated yes.

Councilman Tompkins asked if the floor in the general bathing area would have to be dug up to install the tiles. Superintendent Zollers stated no, just take off the plaster.

Vice President Guent would like to advertise for bids now, so the work can be done in early fall. She suggested advertising and ratifying at a meeting following the bid opening.

Councilman Zygmunt stated there is a 10 day limit for advertising, bids would have to be opened and then reviewed at a committee meeting. Councilman Zygmunt asked how many places are there in the pool where the plaster is cracking. Superintendent Zollers stated there are several places. Councilman Zygmunt suggested the Borough should be concerned about just doing piece meal repairs.

Councilwoman Ostrander asked if during the bidding process we should ask for alternate bids for the other area of the pool. Vice President Guenst stated the other area of the pool does not need to be done.

Councilman LaSorsa asked how the Borough was going to pay for this. Vice President Guenst stated bond money in the GOB account. Councilman LaSorsa asked if this should be paid for from the parks and recreation budget.

Councilman Tompkins asked if well type piping would relieve pressure under the pool. President Reymer asked what if the Borough takes no action now. Superintendent Zollers stated the pool would have to be replastered and patched next spring. His department can do the work if only a crack, more severe damage will require a pool contractor.

Councilman Zygmunt would like to see a two year minimum warranty included in the bid.

The consensus of Borough Council was to advertise to bid.

Waiver Park Fees – Chamber of Commerce Hatboro Haunts – October 21-29<sup>th</sup>, 2011 – Vice President Guenst explained Borough Council has waived the park fees in the past years. The consensus of Council was the Chamber of Commerce should send a letter asking for the waiver of fees. Administration would determine the total fee amount requested in the waiver.

Mr. Farnen, Elm Street Hatboro thanked Council for their support of Tanner Park and the playground equipment project.

Councilman LaSorsa stated the lights were out in Eaton Park. Public Works and the Police will check on this.

**ZONING, PLANNING & HISTORIC PRESERVATION** – Councilman Tompkins presented the following items:

Update – the Wynfair House project will be requiring a waiver to accommodate the September 8, 2011 Municipal Planning Code deadline. BCO Fugate advised the waiver is expected shortly.

Mr. Ron Battis stated he is concerned that waivers for land development projects are approved too often by the Zoning Hearing Board. Councilman Tompkins explained the authority of the Zoning Hearing Board and Montgomery County Planning Commission.

**PUBLIC WORKS** – Councilman LaSorsa presented the following items:

Recycle Bins – Superintendent Zollers explained that the Borough has received a shipment of 200 recycling bins with lids. He is asking Council to consider charging a fee to residents for replacement bins. The original bins were purchased approximately 15 years ago from a grant. They were given to residents for free. Solicitor Savona stated normally bins are issued in communities for free to encourage recycling. The consensus of Council was not to charge for the new bins. It was discussed that when the supply runs out, the borough will go with stickers marked recycling that residents can place on a container or trash bag that would let employees know the bag/can contains recycling material. Bins will not be issued in the future. Borough Council will also consider allowing residents to use the sticker system for yard waste, but the Borough ordinance will have to be amended.

Disposal – Scrap Traffic Signal Poles – Superintendent Zollers explained the Borough has 21 scrap traffic signal poles and arms as a result of the traffic signal upgrade program. The old poles and arms are of no value other than scrap. Sullivan Scrap Metal will pay approximately \$14.00 per 100 pounds to dispose of the scrap. The consensus of Council was to go with Sullivan Scrap Metals for the disposal.

Electronic Recycling Disposal – Superintendent Zollers explained that presently Public Works has to store electronic recycling items on site at their garage and then pay a private company to remove. Sullivan Scrap Metal is offering to allow Public Works to drop the items at their plant and pay the borough for any value to the metal scrap. The consensus of Council was to go with Sullivan Scrap Metals for the disposal of electronic recycling items.

Update – Councilman LaSorsa inquired about the dirt from behind the firehouse. Superintendent Zollers stated it was being used to fill in low spots at Eaton Park.

Mr. Battis, West Moreland Avenue asked why the contractor was not moving the dirt. Borough Manager Plaughner responded that Public Works moved the dirt in the interest of keeping the fire house construction project moving.

Superintendent Zollers stated he was looking into fixing the broken window at the Wachovia Building and painting the front entrance.

**COMMUNITY & ECONOMIC REDEVELOPMENT** – Councilman Zygmunt presented the following items:

Update – Councilman Zygmunt stated the Hatboro Economic Redevelopment Partnership (HERP) will be meeting beginning in September every other week.

**ADJOURNMENT**

There being no further business, this Committee Meeting was adjourned at 9:40 PM.

Respectfully submitted,

Steven J. Plaughner  
Borough Secretary