

**BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, JULY 11, 2011**

PRESENT – President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmunt and Mayor Hawkes. Borough Manager Plaughner, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Savona, Zoning Officer Fugate, and Treasurer Kalnajs.

CALL TO ORDER – President Reymer called this Committee Meeting to order at 7:03 p.m..

PUBLIC SAFETY – President Reymer presented the following items:

Enterprise Fire Company expenditure list – The monthly expenditure was presented for Council review.

Councilperson Ostrander motioned to approve the Enterprise Fire Company monthly expenditure list, as presented, second by Councilman Tompkins.

Councilman Tompkins questioned the Fire Company representatives present, if the MDT (Mobile Data Terminal) expenses are related to the County Public Safety upgrade. The Fire Company stated the MDT expenses are not related to the County upgrade.

On the above motion, all ayes. Motion carried 7 – 0.

Councilwoman Ostrander stated (4) AED's have been received at Borough Hall and will be installed at the Pool, Public Works Building, Police Station and Borough Hall. The tornado siren policy draft has been sent to DVIT for review. The target date is Labor Day for Council approval and to begin citizen education through the Borough's Cable TV Station, Website and Library. The Borough has purchased a weather radio for the police station.

Enterprise Fire Company Improvement Project – There are three change orders before Council for this project. Change Order #1 - \$3,613.50 to supply and installation of ceiling sensors on first and second floor to control common area lights automatically.

Change Order #2 - \$3,784.00 for saw cutting of existing concrete sidewalk and demolition, installation of new sidewalk and additional concrete slab for mechanical room exterior door.

Change Order #3 - \$4,581.00 is to accommodate future installation of sprinkler system and installation of underground piping service to building.

Code Enforcement Officer Fugate explained that change order #1 is required due to a change in building regulations after the original permits were issued. Solicitor Savona explained that changes submitted in Change Order #2 are to be necessary and expected due to the scope of the project. Councilwoman Ostrander explained that in change order #3, it is more cost effective to install the water line now, rather than wait and have the expense of concrete demolition at a later time.

The consensus of Council was to approve the change orders, and that the Borough Manager will have the authority to pre-approve change orders not to exceed \$5,000, with a full report to Council on the expenditures.

Councilman Tompkins questioned the end date of the construction project. Early October 2011 is the expected completion date.

Mrs. Zygmunt had questions on the change orders and architect plans which were answered by the Code Enforcement Officer and Solicitor.

Mayor Hawkes thanked staff for the new weather policy, and gave a status report on the new traffic signals being installed. With the 30 day test period approaching, the Mayor is concerned about pedestrian crossing time limits. Emergency vehicles will test the new signals with their opticons. Police, Fire and Public Works will be meeting with PennDot and its contractor to discuss any problems in the 30 day test period.

ADMINISTRATION – President Reymer presented the following items:

Union Library Ceiling Restoration Project – The Borough received a state grant reimbursement check in the amount of \$14,698 for this project. Consensus of Council was to issue a check to the Library this week, to be ratified at the July 25th Council meeting.

Montgomery County Public Safety Communications System Upgrade – This has been estimated to cost \$48 million and is to be shared by the municipalities. The County is requesting a resolution for Hatboro to participate. Chief Gardner explained that he believes the Borough should support the upgrade due to the poor condition of the present radios. Hatboro has an open grant for \$125,000 that can be used to purchase the new radios including portables for each officer, and one for the station, along with five new mobile radios. Consensus of Council is to draft a revised resolution indicating our grant fund and move for approval at the July 25th Council meeting.

Wachovia Parking Lot Phase II Bid – Engineer Dougherty reported that the bids were opened today and S&H Landscaping Contractors are the low bidder. Engineer Dougherty will complete his review of the bids and have a recommendation for the July 25th Council meeting.

Delaware Valley Insurance Trust (DVIT) – DVIT came out on June 30th for their annual risk control survey report. Borough Manager Plaughter reported that corrective action was taken since our last survey, and potential risk issues identified in 2011 will be addressed.

Keystone Historic Preservation Project (Borough Hall Clock) – The grant application was denied by the state. 95 applications were submitted requesting \$1.284 million, only \$500,000 was allocated for the grant program. Main Street Manager Barth advised he will provide information at the next Council meeting on the concept of an endowment that could fund the clock restoration.

Mr. Ron Battis advised Council of the following; increased amounts of graffiti along Main Street, he suggested the Borough meet with property owners and persuade them to clean up. Mr. Battis suggested that engineers presenting plans at a Council meeting should use video display equipment, so Council and the audience can view the presentation.

Wayfinding Signage Grant – Main Street Manager Barth reported that the Borough has been awarded a \$40,000 grant from Montgomery County for new directional signs in the down town business district. More information will follow when formal grant information is received from the County.

Mrs. Zygmunt questioned Council as to when the Capital Budget meetings would be held. President Reymer advised this topic would be covered later in the meeting.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Enterprise Fire Company Construction Grant Reimbursement – Borough Manager Plaughter reported that he has been in contact with the state to determine that we have the necessary documentation submitted.

Capital Budget Meeting – Councilwoman Fleming reported that the Borough Manager is meeting with department heads to review their capital budget requests. When this is complete, Council will schedule a capital budget meeting with the date and time advertised.

PARKS, RECREATION & PUBLIC FACILITIES – Councilwoman Guenst presented the following items:

Councilwoman Guenst stated she had nothing to report.

Councilman LaSorsa questioned the pile of soil in Eaton Park. Superintendent Zollers reported that the soil is from the Fire Company construction site and is being used to fill in low spots in the park.

Superintendent Zollers reported that the geese problem at Eaton Park has stopped since the pool has opened.

Councilman Zygmunt asked if Miller meadow has been inspected following the Carnival for any damage. Superintendent Zollers advised that the site had been inspected and no damage was found.

Mr. Ron Battis advised Council that there is not enough room for the number of guests. Further, that Council should move quickly on approving the police station construction project, as the officers are operating in poor working conditions.

Mrs. Zygmunt requested to see a financial report on the past Chamber of Commerce festival. Committee Chair Guenst told Mrs. Zygmunt that the Borough did not have a report on file from the Chamber, but she would attempt to get a copy. Further, that there was no Borough costs for the festival.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Councilman Tompkins had nothing to report.

Code Enforcement Officer Fugate reported that he will be seeking a 30 day extension on the zoning hearing for the Wynfair Apartments.

Mr. Ron Battis questioned the status of the Stove Works project. Code Enforcement Officer Fugate reported that the developer has not submitted an application. General discussion followed concerning Phase 1 and Phase II.

ARLE Grant Program – Councilman Tompkins reported that the state grant is available for qualifying traffic and pedestrian safety projects which could include a pedestrian crosswalk at Eaton Park and W. Moreland Avenue, or traffic sign improvement (reflective markings). The Borough would pay engineering costs and the grant would pay for construction costs. A discussion followed. Consensus was to pursue the traffic sign improvements (reflective markings) and move to the July 25th Council meeting for action.

Mr. Ron Battis told Council that he was concerned that the crosswalk sign in the street in front of his house was struck and moved from the center road position. Mr. Battis was concerned of his liability if a vehicle swerved to avoid the displaced sign and struck his property. Solicitor Savona told Mr. Battis that it is the responsibility of the Borough to maintain the sign and crosswalk.

PUBLIC WORKS – Councilman LaSorsa presented the following items:

Councilman LaSorsa stated he had nothing to report.

Mrs. Zygmunt questioned when a report would be presented from the EPA on the Raymark Site. President Reymer advised the EPA would be at the July 25th Council meeting.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmunt presented the following items:

Commuter Parking Lot – Main Street Manager Barth reported that our new sign grant could be used to help promote train station parking at Station Park, where an additional 175 parking spaces could be obtained. Mr. Barth is going to facilitate a meeting between the property owner and SEPTA in an attempt to secure the parking.

Councilman Zygmunt suggested the Borough adopt a resolution supporting securing the additional parking at Station Park.

Police Chief Gardner suggested that public education will be necessary to achieve the best results for the additional parking.

President Reymer would like to see the data that supports the need for additional train station parking.

Solicitor Savona told Council that SEPTA's increasing train station parking in many municipalities because of an increase in ridership.

The consensus of Council was to prepare a resolution in support of the additional parking spaces at Station Park. Solicitor Savona volunteered to draft the resolution for action at the July 25th Council meeting.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 9:00 PM.

Respectfully submitted,



Steven J. Plaughter
Borough Secretary