

**BOROUGH OF HATBORO
CAPITAL BUDGET WORKSHOP MEETING
MONDAY, AUGUST 1st, 2011**

PRESENT

President Reymer, Councilpersons Zygmunt, LaSorsa, Tompkins & Fleming, Borough Manager Plaughter, Chief Gardner & Assistant Borough Secretary Hegele.

Councilperson Ostrander arrived at 7:00 PM and left at 8:00 PM.

ABSENT

Vice President Guenst, Mayor Hawkes and Superintendent Zollers were all absent.

CALL TO ORDER

President Reymer called the Capital Budget Workshop meeting of Borough Council to order at 6:32 P.M.

President Reymer announced this was a workshop and there would be no public comment.

There was a discussion regarding the timely dissemination of information to Council members. The spreadsheet was given to the Finance Committee first for review then distributed to all of Borough Council. Councilman Tompkins made a motion for a 15 minute recess to review information as two members of Council already had the information and were prepared. After a discussion over the receipt and dissemination of information, Councilman Tompkins agreed to rescind his motion.

Councilman LaSorsa asked if the Finance Committee was prepared to recommend funding at this workshop. President Reymer stated there have been some thoughts received by others on funding; the Borough Solicitor suggested a low interest loan. Other options would be Authority money. There was a discussion about the content to be discussed for this meeting, it was decided that this meeting would be to develop a list of projects; the funding could be discussed at another time.

Councilman LaSorsa asked for copies of all leases, balances in sinking fund before funding solutions would be discussed.

President Reymer asked Chief Gardner to present his requests; they are as follows:

- Police Headquarters Project, building is old and outdated. There is a figure of \$1.7 million for a new police headquarters; this figure does not include demolition, plans or construction management. Chief Gardner believes \$2.2 million to be a more realistic figure. This also included a discussion involving an addition to Public Works to relocate Battalion 2 during construction.
- New Police Vehicles – the current replacement schedule is one per year, with the replaced vehicle being rotated into the fleet or moved to Public Works.
- In Car Video Cameras – the quote for this is \$54,000 and could possibly be done at the same time as the police station project.
- Patrol Rifles – In need of 3 to 4 new rifles, along with ammo and training, would like this acquisition in 2011 and would try to fund through a DCED grant if the money comes available from the Commonwealth.
- Mobile Data Computers (MDC's) – The cost is approx. \$18,000, these are a vital tool to the officers in Hatboro, they are used for real time communications with the radio room, Penndot and other police departments. The current ones were originally purchased with grant money and the warranty expires in 2013. Chief Gardner has requested this acquisition for 2012.

- Telephone System – Current system purchased in 2002, Chief is requesting \$10,000 for this acquisition; to be done with police station project.
- In-house Computer systems – Current system was acquired in 2010; however a hardware replacement should be considered for 2015, estimated at \$25,000.
- AED's – Currently the department have three units that were donated by Abington Hospital. Chief Gardner is requesting 4 new ones for the patrol vehicles, approximately \$9,000. As a result of a recent grant, there is a new AED in the police station and other Borough owned facilities.

There was a discussion concerning the County Radio upgrade, there is a grant in place for \$125,000 for the acquisition of a new radio system and upgraded computer software. The grant expires in March of 2012, all this is dependent on the County, the Chief is hopeful for this year. However the new cost figure is \$122,900, leaving a balance that will not be enough for the software upgrade. The software upgrade will be added to the capital budget worksheet.

Borough Manager Plaughter stated Council was in receipt of the capital budget requests for Public Works. Superintendent Zollers could not attend this meeting. It was decided to discuss the Public Works Capital requests at a later meeting.

Borough Manager Plaughter presented the capital requests for Administration/Borough Hall.

- Remodel Kitchen, do in-house, already \$1500 in the operating account will look to see if there is remaining funds in Administration to do this project.
- Heating & Cooling System – Requesting \$20,000 total, still waiting on a price from our current vendor.
- Bathroom Remodel – Requesting \$40,000 for both bathrooms, includes ADA compliance.

There was a brief discussion concerning District Court and some recent improvements made to the current court, these improvements can be moved with the Court if they move. The County is still waiting for a consolidation list of Courts.

Other items discussed for the worksheet include:

- \$50,000 for the Clock at Loller Building
- Pool maintenance
- Tanner Park, request from Elm Street to Authority
- Eaton Park Pavillion
- Hometown Streets Project, \$400,000 Borough match
- Live scan for the Police Department, technology needed for processing prisoners.

Borough Manager Plaughter suggested a Council sub-committee be formed to work on the capital budget. Consensus of Council was in favor of the sub-committee.

ADJOURNMENT

President Reymmer adjourned the August 1st, 2011 Capital Budget Workshop meeting at 9:00 P.M.

Respectfully submitted,

Diane C. Hegele
Assistant Borough Secretary

