

**BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, FEBRUARY 14, 2011**

PRESENT – President Reymer, Vice President Guenst, Councilpersons Fleming, Ostrander, Tompkins and Zygmunt and Mayor Hawkes. Borough Manager Ryan, Chief of Police Gardner, Zoning Officer Fugate, Superintendent Zollers and Solicitor Savona.

ABSENT – Councilman LaSorsa.

CALL TO ORDER – President Reymer called this Committee Meeting to order at 7:12 p.m..

PUBLIC SAFETY – Councilwoman Ostrander presented the following items:

Enterprise Fire Company expenditure list – The monthly expenditure was presented for Council review.

Councilman Zygmunt motioned to approve the Enterprise Fire Company monthly expenditure list, as presented, second by Councilwoman Guenst, all ayes. Motion carried 6 – 0.

ADMINISTRATION – President Reymer presented the following items:

Woodwinds – stormwater improvements – Steven Todd, Pennsylvania Department of Environmental Protection, provided an overview of the Commonwealth’s Flood Protection Project grant program. Mr. Todd noted State funds are available for various waterway improvements when the cost to design and construct said improvements is less than anticipated savings from future flood damages. Mr. Todd noted he met with Borough Manager Ryan and Robert Felte, Woodwinds Homeowners Association Representative, to review flood-damaged areas at the Woodwinds community.

Mr. Todd noted the grant process begins with the compilation of flood damage data. Councilman Tompkins inquired as to the study limits. Mr. Todd noted most assessments center upon areas of severe and frequent flooding. Councilman Tompkins asked if DEP provides support for projects that decrease the flow of water to the creek. Mr. Todd noted this program traditionally provides for improvements within the boundaries of the waters of Commonwealth.

Councilman Zygmunt inquired as to municipal costs. Mr. Todd noted that, during the assessment stage of the project, the Borough is required to compile flood damage data and utility information, and to provide the easements required to conduct necessary studies. During the design and build stage of the project, the Borough is required to obtain rights-of-way and easements, relocate utilities and improve bridges, if the project so requires. At the conclusion of the project the Borough is required to maintain all improvements. DEP funds all engineering, construction and inspection expenses, noted Mr. Todd.

Councilman Zygmunt inquired as to maximum project cost. Mr. Todd stated the program did not have a maximum project cost.

There was general discussion as to the method employed to calculate past flood damages and to estimate future flood damages.

Councilman Zygmunt inquired as to advantages had the submission of a multi-municipal application. Mr. Todd noted assessment criteria does not award additional points for multi-municipal applications, but stated such projects may benefit from the additional support of elected officials.

Zoning Office Fugate inquired as to Borough input in improvement design process. Mr. Todd confirmed the Borough would be presented with improvement options prior to the selection of one option.

Ron Battis inquired as to municipal matching funds. Mr. Todd confirmed this grant program does not require municipal matching funds. Mr. Battis spoke to the compilation of flood damage data, and the importance of flood protection projects in the Commonwealth.

Mr. Felte thanked Council for their consideration of potential flood protection improvements in the Woodwinds community.

There was general discussion as to “buy-out” programs for flood-prone properties. Mr. Todd confirmed that, at this time, DEP is not authorized to purchase such properties; Mr. Todd noted the Pennsylvania Emergency Management Agency and the Federal Emergency Management Agency provide buy-out funding.

The consensus of Council was to include this matter on the February 28 Council Meeting agenda.

Delaware Valley Health Insurance Trust – In that the Borough formally withdrew from its Health Insurance Trust several years earlier, the Delaware Valley Insurance Trust now requires the Borough to formally re-join this cooperative, noted Borough Manager Ryan. Council received a Trust agreement and the corresponding Ordinance to adopt same. Solicitor Savona noted he has reviewed both documents.

Councilman Zygmunt inquired as to Member liability in satisfying Trust deficits. Solicitor Savona stated he could not recall of a time when Trust Members were required to make such contributions.

The consensus of Council was to include this matter on the February 28 Council Meeting agenda.

Main Street Manager – President Reymer spoke to a request from the Main Street Manager to use office space at Borough Hall. Borough Manager Ryan noted the office of the former Assistant Borough Manager is available for this use. Bob Johnston, Main Street Hatboro, noted the Main Street Manager would use this office space for occasional meetings, and that much of the Manager’s time would continue to be spent in the “field”, in meetings with Borough business owners.

Council reviewed a proposed arrangement prepared by Borough Manager Ryan. Council was in agreement as to providing an office space for the Main Street Manager.

FINANCE & COMMUNITY RELATIONS – There was no report.

PARKS, RECREATION & PUBLIC FACILITIES – Councilwoman Guerst presented the following items:

Councilwoman Guerst thanked Councilman Tompkins and the Hatboro-Horsham Soccer Club for their generous donation of soccer equipment to underprivileged persons in Haiti.

Union Library Ceiling Restoration Project – Borough Manager Ryan presented the bid tabulation to Council. Borough Manager Ryan noted the bids were under review.

Borough Manager Ryan noted one-half of the project cost, up to \$29,395, will be funded by a state grant, with the balance of project expenses provided by a federal grant.

The consensus of Council was to include this matter on the February 28 Council Meeting agenda.

District Justice Court – bid – Borough Manager Ryan noted the Borough would re-bid the fit-out of the condominium at 420 South York Road. Borough Manager Ryan noted the County was reviewing this project to determine if this was eligible for Community Development Block Grant funding.

Councilman Zygmunt inquired as to project finances if CDBG funds are utilized. Borough Manager Ryan noted the lease agreement with Montgomery County would be re-visited so to reflect this funding, and that the County had suggested the funds be applied to that portion of the project cost to be shared by the Borough and the County. There was general discussion as to this arrangement.

Solicitor Savona will review the lease agreement prior to the February 28 Council Meeting.

The consensus of Council was to include this matter on the February 28 Council Meeting agenda.

Blair Mill Road Park – capital improvements – Council considered proposed repairs to fencing at the Blair Mill Road Park facility. The consensus of Council was to make repairs at the two batting cages and at the snack stand. Borough Manager Ryan will contact the contractor so to schedule this work, in anticipation of Council ratification of the work at the February 28 Council Meeting.

The consensus of Council was to include this matter on the February 28 Council Meeting agenda.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Zoning Report – Councilman Tompkins presented the monthly Zoning Report, noting the application submitted by North York Road Associates, LP will be considered at the February 23 Zoning Hearing Board meeting.

PUBLIC WORKS – The following items were presented:

2011 Road Program – Borough Manager Ryan provided an overview of the 2011 Road Program, which includes the following base bid segments: (1) Harrison Avenue; (2) Corinthian Avenue; and, (3) Jefferson Avenue, from County Line Road to Corinthian Avenue. Borough Manager Ryan noted Aqua will reimburse the Borough for one-half of the cost to mill and overlay these three segments.

Borough Manager Ryan noted he and Superintendent Zollers will identify segments to be let as alternative bids, in the event favorable project cost is received.

Superintendent Zollers noted Aqua is required to mill and overlay roads of a width less than twenty-five feet, and this includes several segments at which Aqua is working in the current year.

Councilman Zygmunt inquired as to Aqua's anticipated water main replacements in coming years. Superintendent Zollers will forward this information to Members.

There was general discussion as to the paving to be provided at York Road, between Horsham Road and Warminster Road. Borough Manager Ryan will contact the contractor as to this matter.

Borough Manager Ryan noted he is seeking to finalize the 2011 Road Program in March, and to bid this project soon thereafter.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmunt presented the following items:

2011 Community Development Block Grant – Borough Manager Ryan noted three candidate projects for 2011 Community Development Block Grant funding: (1) the fit-out of the District Justice Court; (2) the improvement of the Bank Street parking area; and, (3) the installation of pedestrian crossings at York Road and Williams Lane, and at East Moreland Avenue at the Memorial Pool.

There was discussion as to the proposed improvement cost to Bank Street and the Bank Street parking area. Borough Manager Ryan noted a March 2009 Opinion of Probable Cost prepared by the Borough Engineer estimated this expense at \$900,000, which does not include a stormwater detention system estimated at \$300,000.

Borough Manager Ryan will confirm the availability of Commonwealth Financing Authority H2O Grant funding.

The consensus of Council was to include this matter on the February 28 Council Meeting agenda.

Main Street Manager Report – Council received the Main Street Manager’s monthly report.

Bob Johnston, Main Street Hatboro, inquired as to the sale of 212 South York Road. Borough Manager Ryan noted bids will be opened on May 2, 2011. Borough Manager Ryan will forward the Sales Proposal and bid packet to Mr. Johnston.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 8:40 p.m..