

**BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, FEBRUARY 13, 2012**

PRESENT – President Zygmunt, Vice President LaSorsa, Councilpersons Tompkins, Hegele, Rich, Sheedy & Fleming and Mayor Hawkes. Borough Manager Plaughner, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Pionzio, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT

CALL TO ORDER VOTING MEETING – President Zygmunt called the voting meeting to order at 7:05 PM.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment.

FIRE COMPANY EXPENDITURE LIST – Vice President LaSorsa motioned to approve the transfer of funds to the Enterprise Fire Company in the amount of \$7,670.37, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

CALL TO ORDER COMMITTEE MEETING - President Zygmunt called the Committee meeting to order at 7:07 PM.

PUBLIC SAFETY – Mayor Hawkes presented the following items:

Insurance Service Office –ISO – Chief Gordon of the Enterprise Fire Company announced the Fire Company has improved their ISO rating from a five to a four. Chief Gordon explained what ISO is, he stated in each community ISO analyzes the relevant data and assigns a Public Protection Classification, a number from 1 to 10, class 1 represents exemplary fire suppression program and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria. Chief Gordon stated that ISO's Public Classification Program (PPC) plays an important role in the underwriting process at insurance companies, he stated most insurance companies use PPC information as part of the decision making when deciding to write coverage's to offer or prices to charge for personal or commercial property insurance. Chief Gordon thanked Borough Council, Montgomery County Department of Public Safety, the Willow Grove, Upper Moreland, Horsham & Warminster Fire Departments, Aqua, Greg Jakubowski and Fire Planning Associates and all the members of the Enterprise Fire Company.

Repeal – Sex Offender Ordinance – Mayor Hawkes stated that the Borough's insurance is recommending the Borough repeal this ordinance; they stated that having this ordinance on the Borough books is inviting a legal challenge. Borough Solicitor will advertise the Ordinance repeal and this item was moved to the February 27th Council meeting for approval.

FINANCE – Vice President LaSorsa presented the following items:

Fire Company Capital Expenditure List – The Fire Company has presented a capital expenditure request in the amount of \$13,436.00. Rich Lefebvre from the Fire Company stated this is for a new telephone system. He stated the old system cannot add any more stations. President Zygmunt asked if this could be an additional cost after the building addition is done. Rich Lefebvre stated it has been purchased, building was rewired for this during construction and the installation of this new system is in process, it would be costly to

wait until the building was done. Councilman Sheedy asked how long this system could last. Rich Lefebvre stated this system has a higher life expectancy; it is a higher quality system and can be upgraded. Councilman Tompkins asked about the bid requirements. Rich Lefebvre stated this was not part of the bid process for the addition. Solicitor Pionzio stated phone system purchases require three quotes. Rich Lefebvre stated they have 3 quotes and this was the lowest. Rich Lefebvre stated they will try and sell the old system on ebay. The funds received he believes will be returned to the fire company fundraising account as the system was purchased using funds from this account. This item was moved to the February 27th, 2012 Council meeting for approval.

Capital Budget Update – Vice President LaSorsa stated he has a rough draft of the Capital Budget and he will distribute to Council at the March Committee Meeting. He announced that Council will be committing \$400,000 to storm water projects over a 5 year period, approximately 80,000 per year. He stated this is long overdue and needed. President Zygmunt stated Council did not approve a capital budget, they have only proposed to do certain items, they need to meet again and then in May Council will vote and adopt a Capital Budget.

GRANTS & FUNDING – Councilwoman Fleming presented the following items:

CDBG 2012 Grant Application – Borough Engineer Dougherty reviewed with Council the information on the 2012 Community Development Block Grant (CDBG). The 2012 deadline is March 30th, 2012. He stated CDBG funds are used for a wide range of community development activities including acquisition, rehabilitation, disposition, relocation, clearance, demolition, planning activities, public works projects, infrastructure improvements and economic development. He stated to be eligible the Borough must meet one of the CDBG's three national objectives, (1) to benefit low and moderate income persons, (2) to aid in the retention or elimination of slums or blight and (3) to meet other community development needs that present a serious and immediate threat to the health and welfare of the community. He stated that based on the 2000 census, the eligible area is south of W. Monument Avenue and E. Moreland Avenue. President Zygmunt asked if the York Road/Byberry Avenue intersection flooding would qualify. He asked for any ideas to be sent to Borough Manager Plaughter.

Councilwoman Fleming stated she has been reaching out to our state representatives to let them know she is the grant contact for the Borough of Hatboro and to see if there are grants out there for the Borough to apply for. She also stated she is attending a grant workshop at the end of the month.

PUBLIC WORKS – Councilman Rich had nothing to report this evening.

Trash Collection Rules & Regulations – Councilman Rich stated Superintendent Zollers has reviewed Chapter 20 of the Borough Code of Ordinances and believes the Borough should update Chapter 20, Section 106, paragraph F. It currently states rubbish shall be placed in waterproof containers which shall not exceed a capacity of 30 gallons. Superintendent Zollers is recommending the ordinance be changed to read a 50 gallon limit as long as the weight limit remains at 60 pounds per container. There was a discussion regarding employees wearing back braces. Solicitor Pionzio was directed to prepare this ordinance and this item was moved to the February 27th, 2012 Council Meeting for approval.

Trash Truck Body Replacement – Councilman Rich stated the 1999 International Trash Truck is in need of a new body. Superintendent Zollers stated the costars price for this item is less than the quote distributed in Council mail. The price should be around \$70,000. President Zygmunt stated this purchase is a capital item; it was discussed at the capital budget workshop in January. This item was moved to the February 27th, 2012 Council meeting for formal approval as an emergency purchase.

FACILITIES & PARKS – Councilman Sheedy presented the following items:

Wachovia Municipal Parking Lot Paving & Storm water - Councilman Rich stated the costs associated with this project is \$160,000 for storm water installation, \$82,500 for paving (mill & overlay only), and \$179,000 for paving (full depth reconstruction). There was a discussion concerning the storm water project, the run-off and grant funding for the costs associated with this project. Borough Manager Plaughter is going to approach the Borough Authority concerning some funding for this project. This item will be moved to the March Committee Meeting.

Monarch Butterfly Waystation – Miller Meadow - Councilman Sheedy asked Ms. Kathy Leycraft from the Gardeners of the Crooked Billet to make a presentation on the Monarch Butterfly Waystation they are proposing for Miller Meadow. She explained the project and stated there is no cost to the Borough. The Gardeners believe this will be an improvement to the Meadow. Superintendent Zollers will get a copy of the planting plan for the wildflowers just planted in the Meadow. Councilman Tompkins advised he can provide information for local Boy Scouts who are always looking for Community Service Projects. This item was moved to the February 27th, 2012 Council meeting for approval.

Clock Tower Grant Application – Borough Manager Plaughter stated the Borough is in receipt of a letter from State Representative Murt in support of this application. The grant application is due March 1, 2012. This item was moved to the February 27th, 2012 Council meeting for approval.

PUBLIC RELATIONS/COMMUNITY RELATIONS – Councilman Hegele presented the following items:

Community Newsletter – Councilman Hegele stated there are three areas of communication his committee is currently working on; Newsletter, Website & Community Channel. He stated staff recently met with Hometown Press to discuss a newsletter for the Borough. He outlined the costs and announced the first publication would be free to the Borough. He stated there has not been a newsletter since 2008 and the cost at that time was \$2000.00. If approved the staff would start compiling information in March for a Spring/Summer edition. President Zygmunt asked if there was a contract. Borough Manager Plaughter stated yes. President Zygmunt asked for the contract to be reviewed by the Solicitor.

Councilman Hegele thanked everyone for coming out to the Robert Stauch Building Dedication on Friday, February 10th, 2012. He stated the family was very appreciative of this honor.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Zoning Update – Zoning Officer Fugate stated the Planning Commission met and reviewed the Stoveworks application and this should be on Council's agenda in April. He stated the Zoning Hearing Board met and reviewed the application from the property owner at 6 S. York Road, this matter was continued until March.

SUBCOMMITTEE REPORTS

Hatboro 300 – Councilman Sheedy stated he had no report.

Parks Committee – Councilman Sheedy stated he had no report.

Stormwater – Councilman Hegele stated he had one item to report Woodwinds –PEMA/FEMA discussion. Superintendent Zollers reviewed the Hazard Mitigation Grant Program. This is for the damage done as a result of Hurricane Irene and Tropical Storm Lee. He stated the funding for a project like this is 75% from

FEMA, 22% from PEMA and 3% from the municipality. He stated the project requires a fair market value is needed for every property involved. This must be established by a state certified appraiser and the costs associated with this is reimbursable only if the project is approved but needs to be paid at the time of the appraisal. He also stated the program is voluntary, if a property owner does not want to participate, the Borough cannot force them too under this program. All structures must be located within the 100 year floodplain. The cost of the project would need to include property acquisition, closing costs, legal fees, demolition, restoration of the properties and administrative fees. An estimate of these costs is needed before an application can be submitted. If the application is submitted and an estimate is used, that is the figure, if it is determined to be more at a later time then the Borough would have to pay the difference. Superintendent Zollers stated the deadline is very tight, February 22, 2012. He has asked for an extension but is still waiting for a response. There was a discussion about the program and the affected areas. Borough Manager Plaughter will contact the Woodwinds Homeowners Association so they can survey homeowners to see if there is an interest. Superintendent Zollers will let Council know when/if he hears back from FEMA regarding extension and other questions. He will see if FEMA/PEMA can come out and speak with residents of Woodwinds. He also stated he is looking at other locations in the Borough to see if they are in the 100 year flood plain and if they qualify for this program.

Economic Development – Vice President LaSorsa stated he had no report.

Zoning Subcommittee – Councilman Tompkins stated the PA Historic Museum Commission has a new field office in Horsham Township and he would like to go there and reach out and gather some information for the Borough.

ADMINISTRATION – President Zygmunt presented the following items:

Montgomery County Tax Collection Committee Delegate Resolution – President Zygmunt stated at the January 23rd Council meeting, Council appointed voting delegates to this Committee. The TCC requires this information in the form of a resolution. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

2012 Revised Fee Schedule Resolution – President Zygmunt stated in January the pool fees were changed by Borough Council, the fee schedule adopted in December needs to be updated. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Assessment Appeals – President Zygmunt stated the Borough Solicitor has recently received 4 commercial assessment appeals which list the Borough as a defendant. Solicitor Pionzio is requesting that the Borough give her permission to enter her appearance in all commercial assessment appeals so she can bring to Council any possible settlement for approval. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Bank Street Improvements – President Zygmunt stated Council needs to authorize the Borough Engineer to design the Bank Street improvements which may include and easement and Right of Way. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Borough Appointments – President Zygmunt stated Council needs to finish staff appointments, which were extended through February 27th, 2012. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Sullivan Scrap Metal Escrow Release – President Zygmunt stated the Borough Engineer is recommending Council approval the escrow release in the amount of \$57,728. Councilman Tompkins asked if the punch list items have been completed. Borough Engineer Dougherty stated yes, the only remaining item is for the property owner to provide the As-Built Plan. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 8:54 PM.

Respectfully submitted,

Steven J. Plaucher
Borough Secretary

Transcribed by Assistant Secretary Diane Hegele