

**BOROUGH OF HATBORO  
COUNCIL MEETING  
MONDAY, FEBRUARY 27th, 2012**

**PRESENT** –President Zygmunt, Vice President LaSorsa, Councilpersons Fleming, Hegele, Rich, Sheedy, Tompkins and Mayor Hawkes; Borough Manager Plaughter, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Pionzio, Borough Engineer Dougherty, & Treasurer Kalnajs.

**ABSENT**

Borough Code Official Fugate was absent.

**CALL TO ORDER** – President Zygmunt called this Council Meeting to order at 7:00 p.m.

**INVOCATION** – Mayor Hawkes lead the invocation with a moment of silence in memory of Mr. Joe Tull, Firefighter and Fire Police Officer for Enterprise Fire Company of Hatboro.

**PLEDGE OF ALLIGENCE** – The Pledge of Allegiance was led by Mayor Hawkes.

President Zygmunt announced that this meeting is being taped by the staff. He stated that there are two opportunities on the agenda for the public to address Council. The first privilege of the floor is for voting agenda items only. He also stated the capital project purchase by the Enterprise Fire Company of Hatboro has been removed from the agenda. Also added to the agenda was approval of a Resolution rescinding the Internet/Email policy for Borough staff.

**PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS** – Mr. Bill Dixon, State Representative Tom Murt's office asked if the Clock Tower Application was on the agenda for this evenings meeting, he was advised yes.

**PRESENTATION BY STATE REPRESENTATIVE THOMAS MURT** – Representative Tom Murt presented a house citation to Monica Lannon of Hatboro. Ms. Lannon is a senior at Hatboro Horsham High School and for her senior class project she coordinated the Santa visits for special needs children in the area.

**MAYOR'S REPORT** – Mayor Hawkes announced he recently asked the Chief of Police to provide an update on the activity of the Parking Meter Enforcement Officer. Mayor Hawkes stated in two months 193 parking tickets have been issued at the meters, of those 157 were paid at the police station and 36 were not paid and resulted in citations being issued in District Court. Mayor Hawkes stated the Public Works Department has been issuing tickets for the commuter lot. Mayor Hawkes reminded everyone to please put money in the meters when parking in Hatboro. Chief Gardner stated that he has received positive comments about the Parking Enforcement Officer.

**PRESIDENT'S REPORT** – President Zygmunt stated he had nothing to report this evening.

**TREASURER'S REPORT** – Treasurer Kalnajs noted a balance of \$2,840,115.90 on all accounts at the end of January, 2012. Interest earned for the month totaled \$291.81 on all accounts.

**SOLICITOR'S REPORT** – Solicitor Pionzio stated she recently attended a meeting with PADOT concerning the Hometown Streets Grant.

**ENGINEER'S REPORT** – Borough Engineer Dougherty presented to Council a summary on the Hometown Streets Grant, also called the HTS/SAFETEA-LU York Road Revitalization Project. He stated this project is administered by PADOT through Delaware Valley Regional Planning Commission. The scope of the project includes downtown and residential areas of Hatboro, which include York Road curb ramps at non-signalized intersections and decorative crosswalks at all intersections from Horsham Road to Summit Avenue. He stated the residential aspects of the project include South Chester Avenue sidewalks, curb ramps and crosswalks in the area of Pennypack School. Summit Avenue curb, sidewalk, curb ramps and Elm Street decorative crosswalks. Project also includes North Penn Street from Summit Avenue to Meadowbrook curb, curb ramps and decorative crosswalks. Borough Engineer Dougherty stated the project to date for design and permitting has cost \$240,000, there is an additional \$28,000 that has not been invoiced yet. He is estimating an additional \$80,000 for project to completion. Borough Engineer Dougherty reviewed the time line for this project which began in 2003.

Borough Solicitor Pionzio stated there is a lot of red tape involved in this project with regards to easements. Her recommendation is to begin a conversation with the property owners who will be involved in this project now. The consensus of Council was to authorize Borough Manager Plaugher, Borough Solicitor Pionzio and Borough Engineer Dougherty to start the process of meeting with residents to go over the project and what will be needed in order to proceed.

**MANAGER'S REPORT** – Borough Manager Plaugher stated he had several things to report on this evening.

1. Borough Feasibility Study – Borough Manager Plaugher updated Council, he stated he along with members of the facility committee have met with three architects, they will be meeting with a fourth to visit the Police Department, Public Works Department, Borough Hall and vacant store front at Victorian Village.
2. Manager Consortium – Borough Manager Plaugher stated that he recently attended a Manager's Consortium Meeting where the county presented their model flood plain ordinance for municipalities to consider adopting. He stated he would be forwarding the information to the Borough Engineer and staff for review.
3. Way Finding Signage – Borough Manager Plaugher stated he recently attended a Route 611/263 Corridor meeting and this project is moving forward.
4. Website – Borough Manager Plaugher stated he along with staff have met with several vendors, he will be meeting with the Community Relations Committee to pick a provider and anticipate making a recommendation at the March Committee meeting.
5. Pool Manager – Borough Manager Plaugher stated on the agenda tonight was the approval of the hiring of a pool manager.
6. Fire House Project – Borough Manager Plaugher stated this project is almost done and the staff is working on reimbursement paperwork.
7. PEMA/FEMA – Borough Manager Plaugher stated the Borough was granted an extension until March 9<sup>th</sup>. He has met with the Woodwinds Property Management Company and another meeting is scheduled with the residents.
8. MCHCD Seminar – Borough Manager Plaugher stated he attended a seminar for the upcoming CDBG submission. The County has 2.8 million dollars available for water/sewer projects. The application deadline is April 2<sup>nd</sup>; this will be on the March Committee agenda.

## **DEPARTMENT SUPERVISORS' REPORTS**

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**CHIEF OF POLICE REPORT** – Chief Gardner stated the Civil Service Commission established an eligibility list and they are in the process of completing the background check on the top three applicants.

Councilman Tompkins asked when the Sergeant's exam was scheduled for. Chief Gardner stated on April 25<sup>th</sup>, 2012 and there are 6 officers taking the test.

**TAX COLLECTIONS REPORT** – There was no report for the month of January 2012.

**PUBLIC WORKS REPORT** – President Zygmunt noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Councilman Tompkins asked where the electronic recycling is reported. Superintendent Zollers stated under large article collections. President Zygmunt asked if the York Road Lights have been done. Superintendent Zollers stated York Road lights have been turned off for approximately two weeks and he has gotten no complaints. He stated in other areas of the Borough, he has test subjects in place and he has received some feedback, he is considering having those lights turned back on at 5:00 AM.

**CODE ENFORCEMENT REPORT** – President Zygmunt noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. BCO Fugate was absent tonight.

**FIRE MARSHAL REPORT** – President Zygmunt noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Deputy Fire Marshal Reading stated he had nothing further to report.

**SPECIAL PRESENTATION** – Hatboro Residents Association – Ms. Heather Hamilton, Acting Secretary of the Hatboro Residents Association made a brief presentation to Borough Council concerning their newly formed group and their objectives. She stated they would like to play an active role to support Hatboro and the Community Organizations. April Fox Regan also from the Association stated they meet the 4<sup>th</sup> Wednesday of each month at Lehman Church, and most of their members are coming to meetings for a Civics lesson, they are there to learn how government works.

Solicitor Pionzio asked if the group was forming a non-profit 501 c-3 with memberships. April Fox-Regan stated yes, but their by-laws are not done yet.

President Zygmunt asked about the Historic Clock Tower and his concerns about too many involved in the process, and wanted to ensure the Borough contact on this project was the Borough Manager. Borough Manager Plaughter responded he was the contact. Councilwoman Fleming stated the HRA is not involved yet in the process, they may become involved in the fundraising for the project. She stated Toni Kistner from the HRA is part of the committee involved in the grant application but not as a member of the HRA.

Councilman Sheedy asked what involvement the HRA would have in the business community. April Fox-Regan stated this seems to be the common topic at their meetings; some members want a specific type of business. She stated Mindy Walker a member of the HRA has been working on the Shop Local Initiative. Toni Kistner stated they would like to do a survey seeing what people want and would be working with Main Street Manager Steve Barth on this project.

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## **VOTING ITEMS**

**January 21, 2012 Capital Budget Workshop Minutes** – Councilman Tompkins motioned to approve the January 21, 2012 Capital Budget Workshop Minutes, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

**January 23, 2012 Council Meeting Minutes** – Councilman Tompkins motioned to approve the January 23<sup>rd</sup>, 2012 Council Meeting Minutes with corrections as discussed and listed, motion seconded by Vice President LaSorsa, all ayes. Motion carried 7-0.

Last Page, first sentence should read “Council just officially learned”

**February 13, 2012 Council Committee Meeting Minutes** – Councilman Tompkins motioned to approve the February 13<sup>th</sup>, 2012 Council Committee Meeting Minutes with corrections as discussed and listed, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Page 2 – last paragraph should read “President Zygmunt stated this purchase is a capital item; it was discussed at the capital budget workshop in January. This item was moved to the February 27<sup>th</sup>, 2012 Council meeting for formal approval as an emergency purchase.”

**Approval of Department Supervisor’s Reports** – Vice President LaSorsa motioned to approve the receipt of the Tax Collections, Public Works, Code Enforcement, Fire Marshal & Treasurer’s Report for the month of January, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

**Approval of Warrant List, Payment of Bills, Manual Checks/Transfers** - Vice President LaSorsa motioned to approve the Warrant List, Payment of Bills, Manual Checks & Transfers, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

**Trash Container Size Limit Ordinance – Ordinance Number #1008** – Vice President LaSorsa motioned to approve Ordinance #1008, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

**Trash Truck Body Replacement** – Vice President LaSorsa motioned to approve the purchase of a body replacement for the 1999 International Trash Truck in the amount of \$60,576.70 (Costars Price), motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

**Monarch Butterfly Waystation** – Councilman Sheedy motioned to approve the Monarch Butterfly Waystation in Miller Meadow, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

**Clock Tower Grant Application** – Vice President LaSorsa motioned to approve the filing of Grant Application with the PA Historical & Museum Commission for the Clock Tower at Loller Academy, motion seconded by Councilwoman Fleming, all ayes. Motion carried 7-0.

**Community Newsletter** – Vice President LaSorsa motioned to approve Hometown Press for publication of the Borough 2012 Community Newsletter for Spring and Fall pending comments from the Borough Solicitor, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

**Hatboro Pool Manager** – Vice President LaSorsa motioned to ratify the hiring of Andrew Walton as Pool Manager for the 2012, motion seconded by Councilman Sheedy, all ayes. Motion carried 7-0.

**Borough Appointments** – Vice President LaSorsa motioned to approve the following staff appointments, term expire 12-31-2012 and serve at the pleasure of Borough Council; Steven Plaugher, Borough Manager/Open Records Officer; Diane Hegele, Assistant Borough Secretary; Alfred Zollers, Public Works Superintendent; Berkheimer Associates, Collection Agent; Lopez, Teodosio & Larkin, Auditor; Gilmore & Associates, Engineer; Keith Fugate, BCO/Zoning Officer; Joe Reading, Fire Marshal/Assistant Code Inspector; Dave Shannon, Historian; and Larry Rappoport of Stevens & Lee, Labor Attorney, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

**Montgomery County Tax Collection Committee Delegate Resolution, #2012-01** – Vice President LaSorsa motioned to approve Resolution #2012-01, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

**2012 Fee Schedule Resolution** – Vice President LaSorsa motioned to approve Resolution #2012-02, revision to the fee schedule, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

**Commercial Property Assessment Appeals** – Vice President LaSorsa motioned to approve the Solicitor appearance to be entered at Commercial Property Assessment Appeals, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

**Bank Street Survey and Engineering** – Vice President LaSorsa motioned to approve Gilmore & Associates to proceed with survey and engineering for the Bank Street CDBG Reconstruction Project, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

**Sullivan Scrap Metal Escrow Release** – Vice President LaSorsa motioned to approve the release of escrow in the amount of \$57,728.00, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

**Repeal Sexual Predator Ordinance – Ordinance No. #1009** – Vice President LaSorsa motioned to approve Ordinance #1009 repealing the Sexual Predator Ordinance No. 965, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

**Repeal Employee Internet/Email Policy Resolution – Resolution #2012-03** – Councilman Hegele motioned to approve Resolution #2012-03, resolution repealing Employee Internet/Email Policy resolution #2012-09, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

## **SPECIAL UPDATES**

Councilwoman Fleming stated she attend a grant workshop hosted by DCNR, money is tight this year. There was a discussion about the possibility of applying for this grant for the Cornithian Trail Project. Borough Engineer Dougherty stated there is concept plans done. Borough Engineer Dougherty will coordinate with Councilwoman Fleming.

Councilman Hegele stated the Borough Staff will be meeting later this week to review proposals received for Borough Website. He is hoping that this item will be on the March Committee agenda for discussion.

Councilman Tompkins stated on the agenda for the March Committee meeting will be an application that is before the Zoning Hearing Board, Council will be asked to discuss Council's position on whether to send the Solicitor to the Hearing.

Mayor Hawkes stated the warning signs at York/Williams need to be looked at. He stated PADOT no longer has this type of warning signage available. He would like to see if there is a grant available to improve this intersection. There was a discussion and it was suggested the Borough look at the way finding signage to see if this can be used at this intersection.

President Zygmunt reminded everyone that the Residents meeting with Wawa is Tuesday, February 28<sup>th</sup>, beginning at 7:00 PM at the Pennypack School.

## **OLD BUSINESS**

President Zygmunt requested Solicitor Pionzio contact Montgomery County and see if they can update the Borough on their intent for the vacant office space located at Victorian Village. Solicitor Pionzio stated she would and would report back to Borough Council.

## **NEW BUSINESS**

There was none.

## **PRIVILEGE OF THE FLOOR**

Toni Kistner, no address given asked if FEMA/PEMA were considering other properties. Borough Manager Plaugher stated that in order for properties to be considered they must be in the 100 year flood plain and also stated they have reached out to other property owners. Councilman Tompkins reminded everyone that if a property qualifies, FEMA/PEMA require that the property be torn down.

Lee Phillips, 206 Wood Street, asked where Sullivan Scrap Metals was located. Borough Manager Plaugher stated they were located on Oakdale Avenue behind the Public Works Facility.

Bill Dixon, State Representative Tom Murt's office wanted to thank everyone involved in the Clock Tower Grant application; Carol Inman, Toni Kistner, Steve Plaugher, Dave Rich, Patty Fleming, Steve Barth, Dave Shannon, Linford Magaha, Ken Moskowitz, Keith Winship and Tom Murt. President Zygmunt thanked Bill for all his work.

Chris Gowen, Enterprise Fire Company, stated Borough Hall looks great.

Ron Battis, 320 W. Moreland Avenue asked for clarification what Advance Notifications meant on agenda. President Zygmunt stated that was there in case the Borough Manager was notified of a particular issue that required discussion.

Mr. Battis inquired if the pictures would be re-hung in Borough Hall. He was advised they would be on display again after all the work is done.

Mr. Battis thanked the police and fire department for their quick response earlier this month when he accidentally set off the fire alarm. He said everyone was there in minutes.

Tracey Thatchford, 3 Drummers Way asked if the Borough has a target date for the FEMA/PEMA program. Borough Manager Plaucher responded the Borough needs to see how many residents on Drummers Way are interested. He stated the requirement is 100% agreement in order to proceed.

Ed Henry, 238 Bonair Avenue questioned the repeal of the email/internet resolution. Borough Solicitor Pionzio stated the Borough is returning to their original policy, basically when an employee is at work they work.

Mr. Henry questioned the flood plain ordinance from the County. Borough Manager Plaucher stated the ordinance is a model ordinance that all use. He stated the County distributes to all the municipalities, and then the municipalities enact. Councilman Tompkins stated the model is a minimum requirement; the municipality can adopt the ordinance that meets their standards. Borough Engineer Dougherty stated the Borough must meet the NFIP designation. The deadline for FEMA is mid March 2013.

President Zygmunt asked if when the next Raymark Update would be. Borough Manager Plaucher stated he has been in contact with the EPA and is expecting they will be out again in March.

#### **ADJOURNMENT**

There being no further business, the February 27th, 2012 meeting of Borough Council was adjourned at 8:30 P.M.

Respectfully submitted,

Steven J. Plaucher  
Secretary

Transcribed by Assistant Borough Secretary Diane Hegele

