

# BOROUGH OF HATBORO

414 South York Road      Hatboro, PA 19040      (215) 443-9100

APPLICATION REQUESTING A HEARING BEFORE THE ZONING HEARING BOARD OF THE BOROUGH OF HATBORO FOR: (please check the applicable action)

- Variance
- A Special Exception
- An Appeal From Action Taken by the Zoning Officer

Date Received \_\_\_\_\_ Date application accepted by Zoning Officer \_\_\_\_\_

**Fee \$ \_\_\_\_\_ .00**

1. Name, Address and Telephone Number of Property Owner of Record

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone (    ) \_\_\_\_\_ Fax (    ) \_\_\_\_\_

2. Name, Address and Telephone Number of Applicant (if other than Property Owner) and relationship of Applicant to the property in question (i.e. equitable owner, agent of owner, lessee, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone (    ) \_\_\_\_\_ Fax (    ) \_\_\_\_\_

3. Describe the location of the affected property, including its street address, its tax map parcel identification number and its current zoning classification.

Zone \_\_\_\_\_ Use \_\_\_\_\_ PARID \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. State the nature of the Appeal/Variance/Special Exception which is sought:

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5. State the reasons why the Applicant believes the Appeal/Variance/Special Exception should be granted and indicate the specific sections of the Zoning Ordinance which the Applicant is seeking, either an interpretation of or, relief from:

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6. THE FOLLOWING INFORMATION SHALL ALSO ACCOMPANY THIS APPLICATION:

- a) A plan of the property in question, drawn to scale, clearly indicating the existing conditions including, size of the property, its current zoning classification, its TAX ID, all the property's boundary lines, and the exact location(s) on the lot of all existing buildings, fences, signs, structures, and any existing buildings or structures.
- b) A Plan of the property in question, drawn to scale, clearly indicating the proposed changes to the property including, its zoning classification, buildings, fences, signs, structures, and any proposed alterations to buildings or structures
- c) The use, height and width of all proposed and existing buildings, structures and additions or alterations to buildings or structures, and the height, length, width and design of all signs.
- d) A statement indicating the number of dwelling units and/or commercial or industrial establishments to be accommodated within existing and/or proposed buildings on the property in question. In the case of apartment buildings and townhouses, a breakdown of units by number of bedrooms shall be given. In the case of commercial and industrial uses and home occupations, the floor area to be devoted to each use shall be indicated.

- e) The location, dimensions and design of parking and loading areas including the size and arrangement of all parking spaces and means of ingress, egress, and interior circulation, recreation areas, screens, buffer yards and landscaping, means of egress from, and ingress to the lot, routes for pedestrian and vehicular traffic, and outdoor lighting.
- f) The location of all utility lines, easements, or rights-of-way, the method of water supply, sanitary sewage disposal, and storm water management, including the location of any existing or proposed on-lot water, sewer or storm water facilities.
- g) The percentage of both the proposed and existing lot coverage on the property in question.
- h) The name, address and telephone number of any attorney who will be representing the applicant at any zoning hearing which may be held due to this application being filed.
- i) All other information as may be deemed necessary by the Zoning Officer in order for that person to determine conformance with and provide enforcement of the Zoning Ordinance.

7. VERIFICATION STATEMENT (must be completed by the applicant)

I, (print name here) \_\_\_\_\_

hereby apply for a hearing before the Zoning Hearing Board of the Borough of Hatboro and by affixing my signature below do hereby certify that I have, and can demonstrate for the Zoning Hearing Board, the legal authority to be a bona-fide applicant before the Board. I further verify that all of the information contained in this application, including statements, representations, and other entries, is true and correct to the best of my knowledge, information, and belief. This verification, willingly made, is subject to the penalties of 18 PA.C.S. § 4904, relating to unsworn falsification to authorities, and § 4911, relating to tampering with official records.

\_\_\_\_\_  
Date Signature of Applicant

Send seven (7) copies of the completed application and all supporting documentation for Appeal/Variance/Special Exception to:

Fred Zollers  
Zoning Officer, Borough of Hatboro  
414 South York Road  
Hatboro, PA 19040

Please make checks payable to the  
BOROUGH OF HATBORO.

PLEASE NOTE: ALL OF THE REQUESTED INFORMATION MUST BE SUPPLIED BY THE APPLICANT. FURTHERMORE, ANY APPLICATIONS WHICH ARE DEEMED TO BE INCOMPLETE BY THE ZONING OFFICER AND/OR THE ZONING HEARING BOARD'S SOLICITOR SHALL BE REJECTED.

NO HEARINGS WILL BE SCHEDULED UNLESS AND UNTIL A COMPLETE APPLICATION HAS BEEN RECEIVED BY THE BOROUGH.